

Kansas 4-H Policy Comparison: 2023 vs. 2024

Throughout the 2024 revised document, links were reviewed to make sure they were all current and updated.

Policy Section (10.2023)	Section in New 4-H Policy (11.2024)	Education for Local Units
	<p>Added 3.6: Overnight 4-H Camp</p> <p>Kansas State University, K-State Research and Extension, and Kansas 4-H recognize Rock Springs 4-H Camp, independently owned and operated by the Kansas 4-H Foundation, Inc., as the camping model for Kansas 4-H. Rock Springs 4-H Camp provides the only pre-approved camp model for Kansas 4-H and should therefore be the first choice for the local Extension Districts and Extension Councils (together, “Local Extension Units”).</p> <p>It is understood that in limited circumstances distance may be a barrier to youth attending 4-H Camp at Rock Springs, and some Local Extension Units may desire to host a 4-H camp elsewhere. If a Local Extension Unit or group of Local Extension Units decide to host an overnight 4-H camp, they must adhere to the minimum requirements set forth by Kansas State University and Kansas 4-H Policy. Additionally, it is required that each Local Extension Unit complete a request form (https://www.kansas4-h.org/resources/policy-guide/Camp%20Form_Final.pdf) to host an overnight camp outside of Rock Springs 4-H Camp no less than six months prior to the start of the overnight camp. By camping outside of the Rock Springs 4-H Camp, the Local Extension Unit release, indemnify, and hold harmless Kansas State University, K-State Research & Extension, and Kansas 4-H of any liability.</p>	<p>This new section was added relating to overnight 4-H camps outside of Rock Springs Ranch. It is important to know the policy <i>has not changed</i> on overnight 4-H camps. Instead, it has been clarified with details in one location. There has been an item added, which is to notify the state about any overnight 4-H camps using the <i>Overnight 4-H Camp Notification Form</i>.</p> <p>Due to the timing of this release and for 2025 only, Local Extension Units will need to have this form completed and emailed no less than 5 months prior to the state of the overnight camp.</p>

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<p>5.3: Residence and Enrollment Policies</p> <p>Generally, youth are expected to participate in extension units and states where they live with their parent(s) or legal guardian(s). Extension agents and boards are encouraged to minimize burdens to participation and strive to make beneficial arrangements for all youth to engage in 4-H programming. Boards should be made aware monthly from the agent regarding requests made under Section 5.3. Youth should pay the Kansas 4-H program fee only one time during any 4-H program year.</p>	<p>5.3: Residence and Enrollment Policies</p> <p>Generally, youth are expected to participate in extension units and states where they live with their parent(s) or legal guardian(s). Extension agents and boards are encouraged to minimize burdens to participation and strive to make beneficial arrangements for all youth to engage in 4-H programming. Boards should be made aware monthly from the Extension professional regarding requests made under Section 5.3. Youth should pay the Kansas 4-H program fee only one time during any 4-H program year. Youth with residence in two states who need to be a 4-H member in both states, an agreement needs to be signed off by both State 4-H Program Leaders with this initiated by the local 4-H staff. See 5.3.2 as a potential guide. Any of these decisions should be reviewed annually.</p>	<p>Section 5.3 Residence and Enrollment Policies</p> <p>Updated the term agent to Extension professional.</p> <p>Added: Youth with residence in two states who need to be a 4-H member in both states, an agreement needs to be signed off by both State 4-H Program Leaders with this initiated by the local 4-H staff. See 5.3.2 as a potential guide. Any of these decisions should be reviewed annually.</p>
<p>5.5: Privacy Policy</p> <p>Kansas 4-H is sensitive of the need to protect the privacy of youth. As a result, we will not knowingly collect personal or identifiable information for anyone under age 19 without providing the parent with the information and having parental permission.</p>	<p>5.5: Privacy Policy</p> <p>In order to enhance communication and operations of Kansas State University, Kansas 4-H is sensitive of the need to protect the privacy of youth. As a result, we will not knowingly collect personal or identifiable information for anyone under age 19 without providing the parent with the information and having parental permission.</p>	<p>Updated per University General Counsel.</p>
<p>5.5.1: Online Postings and Social Media</p>	<p>5.5.1: Online Postings and Social Media</p>	<p>Updated per University General Counsel.</p>

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<p>In compliance with the Children’s Online Privacy Protection Act, we will not require anyone under the age of 19 to disclose more information than is reasonably necessary to participate in the activity as a condition of participation. 4-H will not post identifiable information of a 4-H youth on a website as per the Children’s Online Privacy Protection Act of 1998, which provides protection for children under the age of 13. Here is the updated resources regarding The Children’s Online Privacy Protection Act (COPPA): https://www.ftc.gov/tips-advice/business-center/privacy-and-security/children's-privacy. To view the Children’s Online Privacy Protection Rule, visit: https://www.ftc.gov/enforcement/rules/rulemaking-regulatory-reform-proceedings/childrens-online-privacy-protection-rule.</p>	<p>In compliance with the University policy and practice and applicable law, including the Children’s Online Privacy Protection Act, we will not require anyone under the age of 19 to disclose more information than is reasonably necessary to participate in the activity as a condition of participation. 4-H will not post identifiable information of a 4-H youth on a website as per the Children’s Online Privacy Protection Act of 1998, which provides protection for children under the age of 13. Here is the updated resources regarding The Children’s Online Privacy Protection Act (COPPA): https://www.ftc.gov/tips-advice/business-center/privacy-and-security/children's-privacy. To view the Children’s Online Privacy Protection Rule, visit: https://www.ftc.gov/enforcement/rules/rulemaking-regulatory-reform-proceedings/childrens-online-privacy-protection-rule.</p>	
<p>5.5.2: Health Insurance Portability and Accountability Act (HIPAA)</p> <p>K-State Research and Extension offices are not subject to HIPAA requirements regarding health information. However, any personal health information regarding participants should be maintained in a confidential manner.</p>	<p>5.5.2: Health Insurance Portability and Accountability Act (HIPAA)</p> <p>Kansas State University is a HIPAA hybrid entity, and K-State Research and Extension offices are not subject to HIPAA requirements, including the Privacy Rule, regarding health information. However, the University recognizes the personal nature of personal health information, and any personal health information regarding participants should be maintained in a confidential manner.</p>	<p>Updated per University General Counsel.</p>

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	<p>5.5.4: Kansas Open Records Act</p> <p>Notwithstanding the foregoing, the University and its divisions are required to comply with the Kansas Open Records Act (the "Act"), (K.S.A. 45-215 et seq.), as a public agency of the State of Kansas. The University's Policies and Procedures Manual, <i>Chapter 3060</i>, contains detailed information about open records request management at Kansas State University. That policy includes the controlling provisions for the University's obligations under the Act. Public records are defined as "any recorded information, regardless of form or characteristics, which is made, maintained or kept by or is in the possession of any public agency." The University is a public agency. If you have questions about the Kansas Open Records Act or the University's policies regarding open records, or to obtain assistance in resolving disputes relating to records requests, contact the University's Freedom of Information Officer at openrecords@ksu.edu.</p>	<p>Updated per University General Counsel.</p>
<p>5.6: Publicity Release Forms</p> <p>I waive any rights to and consent to the recording and use of my or my child's image and likeness by releasees. I understand and voluntarily authorize the releasees to: (1) record my or my child's participation and appearance on videotape, audio tape, film, photograph, electronic data or image, and/or any other medium (collectively referred to as "Photographs"); (2) use and/or publish my or my</p>	<p>5.6: Publicity Release Forms</p> <p>I waive any rights to and consent to the recording and use of my or my child's name, image, and Likeness by the Local Extension Unit, Kansas State University (including the State 4-H Office), and the Kansas 4-H Foundation (collectively, "Releasees"). I understand and voluntarily authorize the Releasees to: (1) record my or my child's participation and appearance using video, audio, photo, writing, electronic</p>	<p>Reworked to be clearer with University General Counsels recommendations.</p> <p>A change was made with the 4-H Online Enrollment Publicity Release. See the <i>Best Management Practices document for 4-H Publicity</i> for more details.</p>

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<p>child's name, likeness, voice, biographical material, and/or other private and/or public facts and/or opinions (collectively, "Likeness") in connection with or separate from these Photographs; (3) exhibit and distribute such Photographs and/or Likeness in whole or in part, without restrictions or limitation, for any communications, educational, marketing, advertising, publicizing, promotional, and/or any other purpose which the releasees deem appropriate.</p> <p>I understand and consent that my or my child's Likeness and any Photographs may be posted on and/or accessible to the public via the Internet and other media. I waive any right that I or my child may have to inspect and/or approve any finished Photographs or Likeness products or the use to which it may be applied, and I understand and consent that neither I nor my child will receive financial compensation in exchange for use of the Photographs and/or Likeness. Without limiting the foregoing releases, waivers, and discharges, I (and on behalf of the successors) specifically hold the releasees harmless from any and all types of liability related to the Photographs and/or Likeness, including without limitation, for negligence or invasion of privacy of any and all types, and for damages to my person, property, and/or reputation, including without limitation damages related to any blurring, distortion, alteration, or optical illusion that may occur and/or be produced in any manner whatsoever.</p>	<p>means, and/or any other medium (collectively referred to as "Media"); (2) use, reproduce, and/or publish my or my child's name, image, or Likeness (meaning voice, biographical material, and/or other private and/or public facts and/or opinions) in connection with or separate from these Media; (3) exhibit and distribute such Media and/or name, image, or Likeness in whole or in part, without restrictions or limitation, for any communications, educational, marketing, advertising, publicizing, promotional, and/or any other purpose which the Releasees deem appropriate.</p> <p>I understand and consent that my or my child's name, image, and Likeness and any Media may be posted on and/or accessible to the public via the Internet and other media. I waive any right that I or my child may have to inspect and/or approve any finished Media, name, image, or Likeness products or the use to which it may be applied, and I understand and consent that neither I nor my child will receive financial compensation in exchange for use of the Media, name, image, and/or Likeness. Without limiting the foregoing releases, waivers, and discharges, I (and on behalf of the successors) specifically hold the Releasees harmless from any and all types of liability related to the Media and/or name, image, or Likeness, including without limitation, for negligence or invasion of privacy of any and all types, and for damages to my person, property, and/or reputation, including without limitation damages related to any blurring, distortion, alteration, or optical illusion</p>	
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	that may occur and/or be produced in any manner whatsoever.	
<p>6.2.1: Community Clubs</p> <p>Select/elect youth leaders to provide direction to the club with shared youth leadership opportunities with shared decision-making, with agreed-upon rules or bylaws.</p>	<p>6.2.1: Community Clubs</p> <p>Democratically elect youth leaders to provide direction to the club with shared youth leadership opportunities with shared decision-making, with agreed-upon rules or bylaws.</p>	Updated terminology to reflect an election vs. appointment.
<p>6.2.2: Project Clubs</p> <p>Select/elect youth leaders to provide direction to the club with shared youth leadership opportunities with shared decision-making, with agreed-upon rules or bylaws.</p>	<p>6.2.2: Project Clubs</p> <p>Democratically elect youth leaders to provide direction to the club with shared youth leadership opportunities with shared decision-making, with agreed-upon rules or bylaws.</p>	Updated terminology to reflect an election vs. appointment.
<p>8.5: Volunteer Liability Protection under Kansas Tort Claims Act</p> <p>The volunteer agreement (including job description) provides evidence of the relationship, which is helpful in ensuring those coverages.</p>	<p>8.5: Volunteer Liability Protection under Kansas Tort Claims Act</p> <p>The volunteer agreement (including role description) provides evidence of the relationship, which is helpful in ensuring those coverages.</p>	Updated terminology.